

Please return your registration form to [MSITWinterSchool@msiport.com](mailto:MSITWinterSchool@msiport.com) or by fax to +49 711 677 12 48

## Registration for the 34<sup>th</sup> MSIT Annual Workshop and/or the 4<sup>th</sup> MSIT Winter School

**PARTICIPANT:** Title:..... First Name: ..... Family Name: .....

**Organisation/Company:** .....

Department: .....

Email:..... Phone:.....

**Invoice Address (your organisation):** Street, House Nr.: .....

Postcode: ..... City: ..... Country: .....

VAT Reg No: ..... only for participants from the EU (except for Germany)

### I would like to register for:

You can register for both\* events or for one of them. By registering, you agree to the registration cancellation policy below.

<input type="checkbox"/>	<b>34<sup>th</sup> MSIT Annual Workshop</b> “International Workshop on the Evaluation of Heterogeneous Multicomponent Equilibria”	<input type="checkbox"/>	<b>4<sup>th</sup> MSIT Winter School on Materials Chemistry</b>		
	The Workshop is open for members of the MSIT (no registration fee). If you have not been to one of our workshops before, and you would like to join the MSIT, please write to <a href="mailto:iljenko@msiport.com">iljenko@msiport.com</a> .		<b>Course Fees**</b> The Winter School takes place from Sunday to Thursday, but participants are invited to stay until Friday (21.02.2020) to continue in the evaluation work * (no additional registration fee, only accommodation and meals fees will be applied by the castle).		
			tick as appropriate	before 20.12.2019	from 21.12.2019***
		<input type="checkbox"/>	Student (undergraduate & postgraduate)	200,- Euro	250,- Euro
		<input type="checkbox"/>	Academic (incl. Post-Doc)	350,- Euro	400,- Euro
		<input type="checkbox"/>	Non-academic	450,- Euro	500,- Euro

**ACCOMMODATION and MEALS RESERVATION:** Room reservations are made by the organisers on behalf of the participants. Accommodation and meals to be paid for at the castle, directly to the castle administration. Please see fees and payment methods at: <http://www.schloss-ringberg.de/fees>. By registering, you agree to the accommodation cancellation policy below. If the accommodation capacities of the castle are exhausted, some participants will be accommodated in the hotels close by. Meals will be arranged in the castle. The organisers will provide shuttle service to/from the hotels daily.

Arrival date: .....

Departure date: .....

**SPECIAL REQUIREMENTS:**  I would like to order vegetarian meals

I have other requirements:.....

<b>INVITATION LETTERS:</b> <input type="checkbox"/> I require an invitation in order to apply for a German visa		<input type="checkbox"/> I need a formal invitation letter for my university
<b>LAPTOP:</b> <input type="checkbox"/> I will bring my laptop		
<b>SYSTEMS (for group work):</b> I suggest the following materials systems for the group work.....		
<b>PRESENTATIONS:</b> <input type="checkbox"/> I would like to present a poster		<input type="checkbox"/> I would like to make an oral presentation (to be confirmed). There is very little time available for presentations. If you need to present, please limit to 10 minutes.

**CANCELLATION POLICY:** By registering, you agree to the cancellation policy.

**Registration Cancellation Policy**

A refund of course fees (less 15% administrative charges) will be made for cancellations received in writing at least two weeks prior to the event. Substitutes can be made but please email new delegate details when known. Cancellations made less than two weeks prior to the seminar are non-refundable/non-changeable.

In the unlikely event that, due to unforeseen circumstances or insufficient enrolment, the course has to be cancelled by MSI, our liability is limited to **refund of course fees only**. We recommend that delegates have adequate insurance cover to claim any travel or personal expenses.

**Accommodation Cancellation Policy**

Accommodation and meals fees to be paid at the castle, directly to the castle administration. Room reservations will be made by the organisers on behalf of the participants. In the case of cancellation made less than 30 days prior to the meeting, the Castle Ringberg administration requests a refund of the contractually agreed prices for all individual services ordered, which may reach 100% of the entire fee for all booked days. Payment of these costs are the responsibility of the participants.

**Liability**

In the event of an event failure due to force majeure or other unforeseeable events, the organisers accept no liability for travel or accommodation costs incurred, nor for any expenses due to loss of work, loss of profit or claims by third parties.

**PHOTO CONSENT:**

By registering, the delegates allow the organisers to publish photos taken during the MSIT Winter School and the MSIT Annual Meeting 16-21 February 2020 on the websites of the organisers and sponsors, on social media, in the newsletters. Photos and videos, which are taken on behalf of the organisers during the MSIT Annual Meeting or MSIT Winter School, are used by the organisers (MSI GmbH; MPIE GmbH; Coventry University) exclusively for documentation, reporting and promotion purposes. The organisers are committed to processing information in accordance with the General Data Protection Regulation (GDPR). All photographs will be used without personal identifying information. The delegates can withdraw consent for this at any time by sending an email to [MSITWinterSchool@msiport.com](mailto:MSITWinterSchool@msiport.com). Note: this will not apply to material already published.

Delegates are entitled to take photographs at the MSIT events for their own personal or educational purposes. The organizers will not be liable if delegates object to being photographed in these circumstances.

\* Participants of the Winter School can join the evaluation group work of the 34<sup>th</sup> MSIT Meeting on 20.02.20 (afternoon) and 21.02.20 (morning). This will be an opportunity to interact with the Groups more closely, to learn how the MSIT works, to learn how to evaluate phase equilibria and thermodynamic data leading to one citable publication - together with the other members of your work-group.

\*\* Course fee includes 3½ days of lectures (9am to 6:30pm/12:00am), comprehensive syllabus and course certificate. Course fee does not include accommodation and meals costs. Registration fees for both taxable and non-taxable persons, regardless of their nationality, are subject to German VAT at 19%. For EU customers outside Germany, the Value Added Tax (VAT) will be zero rated, provided that the participant submits its valid European Union VAT Identification number. If no EU VAT-Id is supplied a Value Added Tax has to be charged that equals the German Mehrwertsteuer, presently 19 %.

\*\*\* Registration will be closed as soon as the number of participants will reach the convention-capacities of the Ringberg Castle.